

The Society of Cardiopulmonary Technology (NZ) Ltd

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RETURN TO WORK POLICY – CARDIAC PHYSIOLOGY TECHNICIAN

Aim:

This policy outlines the process for a qualified Cardiac Physiology Technician returning to work after >5 years out of the profession

SCT applications:

The returning staff member would be required to:

- Apply for membership to SCT
- Apply to sit the CPM exam under the return to work policy
 - Complete the three practical CPM assessments: ECG, Holter application and ETTs prior to block weekend
 - Attend the CPM block weekend and undertake the audit practical and written test
 - Sit the cardiac portion of the CPM exam only (130 minutes)

The method and timing of orientation would be the department responsibility.

If employment of the returning staff member is not at an accredited training centre, their orientation needs to be linked with an accredited training centre.

Form required: CPM Return to Work.doc and SCT Membership form.doc

Cost for exam: \$1000 NZD which includes course information, block weekend and examination

Cost for SCT membership: \$100 NZD per year

Registration:

The returning staff member must apply to the Clinical Physiologists Registration Board (CPRB).

- If they have existing registration (previously registered) they need to apply for an APC.
- If they do not have existing registration, they need to apply for both registration and an APC.

Information provided by SCT:

- CPM course outline and learning objectives, cardiac module notes.
- Practical modules: ECG, ETT and Holter application
- Practical assessments to the clinical supervisor
- Workshop information and practical/written audits

Enrolment Dates:

Enrolment into the CPM course can begin at any time throughout the year however the examination date will be determined by the amount of time available for training prior to the block weekend.

- Applications received prior to 1st May will attend the August block weekend and sit the CPM exam in November of that year
- Applications received after the 1st May can attend the August block weekend, however the examination will be organised for a time that is suitable following the completion of the practical assessments. They may be eligible to sit the

exam in November of the current year if the workplace assessments are received in the appropriate time frame.

Work Assessments:

All workplace assessments must be submitted to SCT no later than 3 weeks before the block weekend.

FTE requirements:

There are no specific FTE requirements for the return to work policy. It is the department responsibility to orientate the staff member over a period of time that is suitable in order to complete the practical assessments, attend the block weekend and sit the exam.

Pass rates:

A minimum of 80% is required to pass the practical assessments
A minimum of 70% is required to pass the cardiac exam

Examination Dates:

SCT examination dates are the same for all SCT run courses.

Final exam: Second Wednesday in November

If the final exam is failed, a re-sit can be attempted in February.
Form required: submission of the CPM Exam Resit form.
Resit cost is \$100 NZD.

Work Assessments:

All workplace assessments must be submitted to SCT no later than 3 weeks before the block weekend.

Examination Criteria:

- Holds CPRB registration and an APC
- Block weekend has been attended
- Practical audit and theory exam passed with a >80% pass mark
- All practical assessments have been received by SCT

Other Information:

- Exam is 130 mins duration
- Short answer Cardiac question section only
- Exam content based upon course objectives, trainer checklists and assignments for cardiac section
- Examination is sat at the students place of work
- Exam pass mark is >70%
- All exam results are discussed by the Education Committee the week following the exams
- Exam results are sent out the Friday after the Education Committee meeting.