

## Guide to CPD Points

CPD Activity	Number of Points	Documentation required for CPD Portfolio
Attendance at national or international scientific meetings	1 point / hour of conference attendance	Receipt for conference registration fee or certificate of attendance. Note: you must state the correct meeting name, location and date
Oral or poster presentation at national or international scientific meeting (includes abstract and invited speaker presentations)	25 points / presentation	Programme documenting presenter name or letter of acknowledgement or thanks.
Attendance at specialist clinical workshop / meeting (ie. pacing/EP weekend)	1 point / hour of attendance	Receipt for registration fee or certificate of attendance.
Presentation at specialist clinical meeting / workshop	10 points / presentation	Programme documenting presenter name or letter of acknowledgement or thanks
Attendance at department educational meetings	1 point / hour	Documentation of attendance
Presentation at department educational meetings	5 points / hour	Documentation of presentation
Self Directed Learning (SDL) Maximum claimable: Technicians: 10 points / year Physiologists : 20 points / year	1 point / hour	Completion of SDL form which is available on the website: <a href="http://www.sct.org.nz">www.sct.org.nz</a>
Lecturing / teaching (invited lecturer, undergraduate or postgraduate tertiary lectures)	5 points / hour	Programme documenting presenter name or letter of acknowledgement or thanks
Post graduate student supervision (Official appointment by a University for supervision of a person undertaking a thesis)	15 points / student / year	Documentation of supervisor role from the university
Attainment of specialist / post graduate qualifications	IBHRE (NASPE) = 45 points DMU part 1 = 45 points DMU part 2 = 75 points QUT = 120 points PGD(SCT) = 90 points CEPIA = 20 points/module CRFS = 30 points CCP = 30 points BRPT = 30 points CPM = 30 points BSE = 50 points EAE = 75 points	Qualification certificate or exam results letter  Note: these points may only be claimed as CPD if you have already gained full registration or if you are adding an additional scope of practice.
Examiner / moderator	10 points / paper	Documentation indicating role
Scientific publication in medical journal (first author/peer reviewed)	30 points / paper	Copy of the paper from the journal
Scientific publication (not peer reviewed)	15 points / paper	Copy of the paper
Abstract co-author for a scientific publication	5 points / abstract	Copy of the abstract
Case study written for newsletter	10 points / case study	Copy of the newsletter with proof of authorship
Reviewer for a medical journal	10 points / article	Documentation indicating role
Developing training courses	25 points / course	Documentation indicating role
Co-ordinating / reviewing training courses	5 points / hour (max of 15 points / course)	Documentation indicating role

Auditing of clinical work practices (Formal audit, not routine clinical work audits)	1 point / hour	Documentation indicating role and hours
Accreditation document writing	10 points / procedure	Documentation indicating role
Reviewing accreditation documents	5 points / procedure	Documentation indicating role
Health & Safety Representative	5 points / year	Documentation indicating role
Infection Control Representative	5 points / year	Documentation indicating role
Committee activities	20 points / committee / year	Documentation indicating role
Professional membership	1 point / society / year (excludes compulsory memberships ie. SCT, ANZSRS, ASTA)	Documentation indicating role
*For any other activities considered relevant, please provide details and duration of the activities and the CPRB will determine the appropriate number of points.		